



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(MANPOWER AND RESERVE AFFAIRS)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

JUL 8 2013

MEMORANDUM FOR CHIEF OF NAVAL OPERATIONS
COMMANDANT OF THE MARINE CORPS

Subj: Amplifying Guidance for Extending Contingency TDY Entitlements

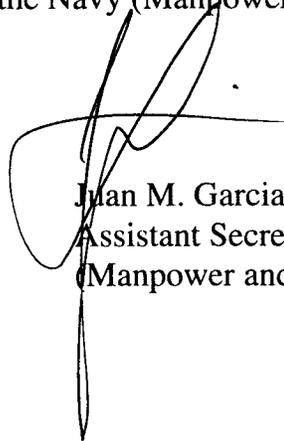
Ref: (a) ASN (M&RA) memo dtd 10 Jun 2013
(b) JFTR U7150
(c) JFTR U2230
(d) USD (P&R) memo dtd 15 Mar 2007
(e) JFTR U4605 (formerly U4800)

References (a) through (c) provide guidance and policy related to the authorization of per diem/actual expense authorization (AEA), in excess of 180 days in one geographic location, for Reserve Component (RC) on active duty and Active Component (AC) in support of contingency operations consistent with reference (d). The following amplifying policy is provided to ensure these personnel are appropriately supported.

- a. For AC and RC personnel, receipt of the incidental expenses (IE) portion of per diem for temporary duty up to 730 days in one location is authorized where meals and lodging are provided by the government and when the Combatant Command (COCOM) Commander/Joint Task Force (JTF) Commander has implemented an IE rate pursuant to section B2a(2)(b) of reference (e).
- b. Payment of per diem/AEA in excess of 180 days, for up to 365 days at one location in support of contingency operations pursuant to reference (c) may continue for Active Component for whom orders have already been issued. Future authorization of per diem/AEA up to 365 days at one location in support of contingency operations for Active Component with an initial start date in FY13, FY14 or FY15 is authorized.
- c. The termination date as outlined in reference (a) for payment of per diem/AEA for existing active duty 10 U.S.C. 12302 or 12301(d) orders in excess of 365 days, in support of contingency operations, may be extended up to September 30, 2014 upon General Officer, Flag Officer, or Senior Executive Service (GO/FO/SES) approval. Authorization for payment of per diem/AEA to personnel on 12302 and 12301(d) orders in support of contingency operations may be extended up to 730 days total time at one geographic location with GO/FO/SES approval. To prevent gapped billets resulting from delay of planned relief, extension of billet requirements, or similar unforeseen circumstances, further extensions for payment

of per diem/AEA not to exceed a total of 90 additional days for 12302 and 12301(d) orders in support of contingency operations at one location may be granted with GO/FO/SES approval.

It is expected that there may be specific missions, locations or situations where mission accomplishment or unusual circumstances require payment of per diem/AEA beyond that authorized by this memo and reference (a). In those cases, a written request and justification for the specific mission, location or situation should be expeditiously sent to this office, in accordance to references (b) and (c), via Chief of Naval Personnel (OPNAV N1) for Navy or Deputy Commandant/M&RA for Marine Corps. Point of contact for Active Component is Commander Susan Holliday, Office of the Assistant Secretary of the Navy (Manpower and Reserve Affairs), at (703) 693-6215 or DSN 223-6215. Point of contact for Reserve Component is Commander Gwendolyn Graves, Office of the Assistant Secretary of the Navy (Manpower and Reserve Affairs), at (703) 693-0389 or DSN 223-0389.

A handwritten signature in black ink, appearing to read 'Juan M. Garcia', is written over the typed name and title.

Juan M. Garcia
Assistant Secretary of the Navy
(Manpower and Reserve Affairs)

Copy to:
HQMC DC M&RA
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