

## **FY17 Commander Command Board 07-11 December 2015**

The FY17 Commander Command Board is scheduled for **07-11 December 2015**.

### **Eligibility**

#### Surface Warfare

- 1<sup>st</sup> Look (PYG13): Date-of-rank to LCDR between 01 Oct 2012 and 30 Sep 2013
- 2<sup>nd</sup> Look (PYG12): Date-of-rank to LCDR between 01 Oct 2011 and 30 Sep 2012
- 3<sup>rd</sup> Look (PYG10): Date-of-rank to LCDR between 01 Oct 2009 and 30 Sep 2010 AND previously screened as XO-Afloat or XO-Special Mission.
- In accordance with CNSP/CNSLINST 1412.2B, only officers who have completed all requirements for Command Qualification will be considered for CDR Command selection. 2<sup>nd</sup> Look eligibles who do not complete Command Qualification will still be considered for XO-Afloat or XO-SM unless they submit a “Don’t Pick Me” letter.

### **Bank Review**

All Commander Command, XO Afloat, and XO-SM screened officers who are not serving in their milestone assignment by 07 December 2015 (i.e. Bank Officers) will have their records reviewed. An officer who is slated to a milestone billet but has not yet reported aboard to the milestone assignment is still considered a Bank Officer. Fleet-Up XOs are likewise considered Bank Officers until they assume command.

### **Reviewing Your Record**

Whether you are an eligible or bank officer, please review your record for completeness. Your record should contain all fitness reports, awards, transcripts, qualifications, and a current photo. Fitness report gaps of greater than 90 days should be rectified prior to the board. Use BUPERS Online (<https://www.bol.navy.mil/>) to view your record under the Official Military Personnel File (OMPF) – My Record link, review/update your OSR/PSR, and/or order a copy of your record on CD.

When you review your record, please pay particular attention to:

- Missing FITREP(s)
- Missing award(s)
- Missing transcript(s)
- Missing photo

\* For questions or concerns about a FITREP, please feel free to send an email to the PERS-311 help desk at [UASKNPC@navy.mil](mailto:UASKNPC@navy.mil) or contact them at one of the following numbers:

Commercial: (901) 874-4881/4882/3313

DSN: 882-4881/4882/3313

\*\* The procedure for permanently inputting awards to your record has changed with the induction of the NDAWS system. You can verify what awards you have in NDAWS by going to the NDAWS Public website at <https://awards.navy.mil>. For questions regarding updating awards in your record, please use the NDAWS Frequently Asked Questions (FAQs) page. This page defines a number of scenarios and the respective procedures for updating your record accordingly. Click on the question that best fits your situation and directions will be provided on how and who to contact to update your record.

\*\*\* Official Transcripts (diploma/certificates **will not** be accepted) must be submitted in *envelopes sealed by the University* to:

Navy Personnel Command  
PERS-45E  
5720 Integrity Drive  
Millington, TN 38055-4500

\*\*\*\* NAVADMIN 103/07 (DTG 242326Z APR 07) directed that records be updated with current photo in grade. Officer photographs will be reviewed during the Commander Command Board. Procedures for submitting your photo can be found in NAVADMIN 103/07 and at the link below (click cancel if prompted for a pin):

<http://www.public.navy.mil/bupers-npc/career/recordsmanagement/militarypersonnelrecords/Pages/OffRcdUpdate.aspx>

You can also use the amplifying information found in the Officer Records Management Guide on the NPC website to permanently update your Official Military Record:

<http://www.public.navy.mil/bupers-npc/officer/Pages/default2.aspx>

## **Correspondence to PERS-41 Board Support and POCs**

If you have questions about this year's board or your record as an eligible, please contact your detailer or the Admin Assistant for this year's board: LCDR Walter Manuel – [walter.manuel@navy.mil](mailto:walter.manuel@navy.mil).

All correspondence should be submitted to the board's collective email account: [swo\\_cdr\\_cmd\\_board@navy.mil](mailto:swo_cdr_cmd_board@navy.mil).